GAYLORD ARCHIVAL®

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Assembly Instructions

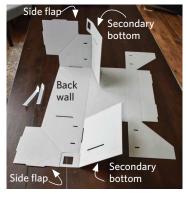


1. Punch out perforated notches.

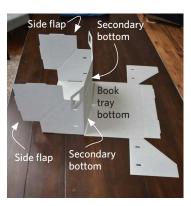


Applicable For Part Numbers:

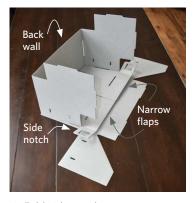
BT131113BRP-E BT8188BRP-C BT101810BRP-D BT6186BRP-A BT7187BRP-B BT6186BGP-A BT101810BGP-D BT8188BGP-C BT7187BGP-B BT131113BGP-E



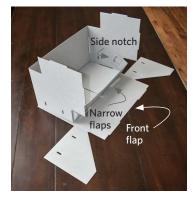
2. Fold up the flaps that will become the secondary bottom.



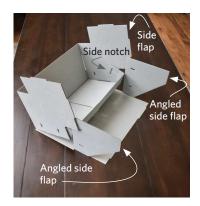
3. Fold side flaps up so the secondary bottom flaps align with the back wall then fold down on top of book tray bottom.



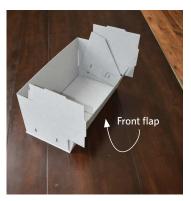
4. Fold side notches up.



5. Fold narrow flaps up and tuck notches inside the tray.



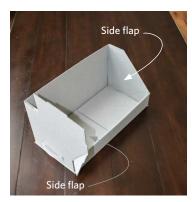
6. Fold angled sides up and tuck inside of tray between the side flap & notches.



7. Fold front flap up and bend at perforation to fold over narrow flaps. Insert tabs into bottom notches.



8. Insert book tray handles at this point.



9. Fold side flaps over and insert tabs into notches to secure sides and hide the handles.

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